



## Service Fees

### **CPIC (Background Check Based on Name and Date of Birth)      \$185**

Set fee includes application fees, documentation fees, CPIC certificate fees, and courier expedited shipping fees.

### **Optional Services**

\*\* Optional service costs are in addition to set fee of \$185 CAD\*\*

### **Please check applicable area**

#### **\_\_\_ A) Priority Service      \$35**

Your background check will be processed within 24 hours.

#### **\_\_\_ B) Electronic Copy of Certificate      \$20**

Electronic copy provided for whom urgently awaiting certificate.

#### **\_\_\_ C) Additional CPIC Certificate      \$68**

An additional original CPIC Certificate.

#### **\_\_\_ D) Apostille Service for Canadian Documents      \$275 (Formally known as Authentication)**

Country of apostilled document to be used in: \_\_\_\_\_

\*Please note all additional service costs must be added with the \$185 CPIC criminal background check fee. **A \$10 CAD handling fee will be applied at checkout.** The total amount must be authorized on the payment authorization form\*\*



## Payment Authorization Form

Please check off your preferred payment method for the applicant.

APPLICANT NAME: \_\_\_\_\_

\_\_\_\_\_ Credit Card Payment

### Credit Card Information

Cardholder Name (as shown on card) \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_ / \_\_\_\_ Security Code on back \_\_\_\_\_

### Authorization

I hereby authorize The Fingerprint Room Inc. to process a one-time amount of \$ \_\_\_\_\_ CAD + a \$10.00 CAD handling fee to my credit card.

Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ E-transfer (EMT) to [apply@thefingerprintroom.com](mailto:apply@thefingerprintroom.com)

*\*Please note that e-transfer can only be performed from a Canadian bank account*

*\*\*You must add a \$10 handling fee to the total EMT amount.*

\_\_\_\_\_ PayPal to [apply@thefingerprintroom.com](mailto:apply@thefingerprintroom.com)

*\*You must add a \$10 handling fee to the total PayPal amount.*

*Due to the extensive procedures required in processing any of our services, a refund can only be granted if a cancellation request has been made within 24 hours upon submitting your application form and payment. Such requests made within 24 hours will be subject to a 10% cancellation charge of the total amount. The Fingerprint Room Inc. is not responsible for any refund, chargeback, nor a dispute after 24 hours of receiving your application form and payment. Services provided at The Fingerprint Room Inc. requires the applicant's diligent and responsive input. Should the applicant become unable to complete the application due to their failure to provide the necessary documents and information, The Fingerprint Room Inc. will be unable to deliver its complete service and this is not to be deemed as a basis for a chargeback request. Changes in the government's processing time cannot be considered as a reason for a refund request. The submission and payment of the application form will indicate your understanding and agreement to our policy.*